

Licensing Sub-Committee

Date: Thursday, 22nd February, 2024
Time: 10.00am
Venue: Brunswick Room - Guildhall, Bath

Councillors: Steve Hedges, Toby Simon and Ann Morgan

Chief Executive and other appropriate officers
Press and Public

A briefing session for Members will be held at 9.30am.



NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Licensing Sub-Committee - Thursday, 22nd February, 2024

at 10.00am in the Brunswick Room - Guildhall, Bath

A G E N D A

1. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 5 on the previous page.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest** (as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests).

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

5. MINUTES OF PREVIOUS MEETING: 11TH JANUARY 2024 (Pages 5 - 8)

6. LICENSING PROCEDURE (Pages 9 - 16)

The Chair will, if required, explain the licensing procedure.

7. APPLICATION: ONE STOP SHOP, KEYNSHAM (Pages 17 - 58)

8. EXCLUSION OF THE PUBLIC

The Sub-Committee is asked to consider passing the following resolution:

"the Sub-Committee having been satisfied that the public interest would be better served by not disclosing relevant information, in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972, **RESOLVES** that the public shall be excluded from the meeting for the following item(s) of business and the reporting of the meeting be prevented under Section 100A(5A), because of the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended.

9. CONSIDERATION OF FIT AND PROPER STATUS - 22/00290/TAXI (Pages 59 - 130)

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.

BATH AND NORTH EAST SOMERSET

LICENSING SUB-COMMITTEE

Thursday, 11th January, 2024

Present:- Councillors Steve Hedges (Chair), Toby Simon and Ann Morgan

Also in attendance: Carrie-Ann Evans (Team Leader, Legal Services), John Dowding (Lead Officer - Licensing) and Holly Woodrow (Public Protection Officer (Licensing))

77 EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer drew attention to the Emergency Evacuation Procedure.

78 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

The Chair drew attention to the emergency evacuation procedure.

79 DECLARATIONS OF INTEREST

There were none.

80 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There was none.

81 MINUTES OF PREVIOUS MEETING: 14TH DECEMBER 2023

The Sub-Committee **RESOLVED** to approve the minutes of the meeting held on 14th December 2023.

82 LICENSING PROCEDURE

The Chair referenced the procedure that would be followed during the course of the meeting.

Those that were present confirmed that they had received and understood the licensing procedure.

83 EXCLUSION OF THE PUBLIC

The members of the Sub-Committee agreed that they were satisfied that the public interest would be better served by not disclosing relevant information, in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972.

It was **RESOLVED** that the public be excluded from the meeting for the following items of business and the reporting of the meeting be prevented under Section

100A(5A), because of the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended.

84 CONSIDERATION OF FIT AND PROPER - 22/00413/TAXI

The Public Protection Officer (Licensing) introduced the report to the Sub-Committee. She stated that they were being asked to determine whether a licensee remains fit and proper to hold their combined Hackney Carriage/Private Hire Driver's licence.

The licensee was asked by the Chair to address them on the matters raised within the report and why she felt that she remained fit and proper to hold her licences. She also responded to questions from the members of the Sub-Committee.

Decision & Reasons

Members have had to consider whether or not the licensee is a fit and proper person to continue to hold her combined Hackney Carriage/Private Hire Driver's licence in the light of failures to comply with the conditions of her Private Hire Vehicle Licence relating to insurance and MOT certificates. In doing so Members took account of the Local Government (Miscellaneous Provisions) Act 1976, Human Rights Act 1998, case law and the Council Policy.

Members heard from the licensee in oral representations who indicated that she appreciated and understood why she was before the Sub-Committee. She explained that she had not hidden anything because she was driving without an MOT or insurance, she would not do that, this was purely an administrative failure.

In relation to the failure to disclose her speeding conviction she noted this was during the pandemic and by the time she had returned to work she had forgotten about it.

In relation to the failure to report the collision, for which the other driver had accepted fault, she explained that she had ended up hospitalised after that due to a very bad reaction to a Covid 19 jab, and that the failure to report had been an oversight.

The licensee explained to Members that she understands the process more now and has got the help to do what she needs to do. She apologised to Members and said that it will not happen again.

Members noted that compliance with the conditions relating to MOT and insurance certificates, is vital so that the Council can be assured that the safety of the public when travelling in a BANES licensed vehicle is not compromised. Indeed, compliance with all licence conditions is of the utmost importance.

Members noted that the licensee had held her licence with BANES for approximately 20 years and found that there had been no complaints in relation to her conduct from members of the public.

Members welcome the work that she does with children with special needs.

On balance, Members find that the licensee is a fit and proper person to continue to hold the combined Hackney Carriage/Private Hire Driver's Licence, but they issue a final warning to the licensee that:

1. She must comply with the conditions on her licences as they are an important safeguard to ensure the safety of the travelling public.
2. She must set up arrangements which will ensure that she complies with all the obligations of her licences.
3. If she comes before the Licensing Sub-Committee again, against this background, there is a strong risk of revocation of her licence.

85 CONSIDERATION OF FIT AND PROPER - 21/02372/TAXI

The Public Protection Officer (Licensing) introduced the report to the Sub-Committee. She stated that they were being asked to determine whether a licensee remains fit and proper to hold their combined Hackney Carriage/Private Hire Driver's licence.

The licensee was asked by the Chair to address them on the matters raised within the report and why he felt that he remained fit and proper to hold his licences. He also responded to questions from the members of the Sub-Committee.

Decision & Reasons

Members have had to consider whether or not the licensee is a fit and proper person to continue to hold his combined Hackney Carriage/Private Hire Driver's licence in the light of failures to comply with the conditions of his Private Hire Vehicle Licence relating to insurance and MOT certificates. In doing so Members took account of the Local Government (Miscellaneous Provisions) Act 1976, Human Rights Act 1998, case law and the Council Policy.

Members heard from the licensee in oral representations who indicated that he did not have a valid excuse and should be able to forward an e-mail on. In relation to the incident where there was an alleged collision, he explained to Members that he had met with the owner of the other vehicle, and they concluded that there had not been a collision.

The licensee explained to Members that he really loves being a taxi driver and had been doing it for 20 years. He would like to do it for another 20 years and thought that coming before the Sub-Committee today would remind him to be on top of his obligations.

Whilst addressing Members the licensee indicated that he had recently completed a declaration in relation to a speeding offence, but he had not received confirmation of conviction yet.

Members noted that compliance with the conditions relating to MOT and insurance certificates, is vital so that the Council can be assured that the safety of the public when travelling in a BANES licensed vehicle is not compromised. Indeed, compliance with all licence conditions is of the utmost importance.

Members noted that the licensee had held his licence with BANES for nearly 20 years.

On balance, Members find that the licensee is a fit and proper person to continue to hold the combined Hackney Carriage/Private Hire Driver's Licence, but they issue a final warning to the licensee that:

1. He must comply with the conditions on his licences as they are an important safeguard to ensure the safety of the travelling public.
2. He must re-read and understand the conditions on his licences.
3. He must notify the licensing section in writing within 7 days of any conviction, caution or fixed penalty notice for a motoring offence during the period of his licence and should provide information relating to the circumstances surrounding the offence. Any charge, conviction, caution and fixed penalty notice also includes motoring offences.
4. He must set up arrangements which will ensure that he complies with all the obligations of his licences.
5. If he comes before the Licensing Sub-Committee again, against this background, there is a strong risk of revocation of his licence.

The meeting ended at 11.21 am

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

**LICENSING SUB-COMMITTEE
LICENSING ACT 2003
PROCEDURE FOR HEARING AN APPLICATION FOR A NEW PREMISES
LICENCE OR FOR A VARIATION OF A PREMISES LICENCE**

*The Chair will allow the parties an equal maximum period of time in which to make representations that will not normally exceed **twenty minutes**. Where more than one party makes relevant representations this time will be split between the parties and where several parties make similar representations it is suggested one representative is appointed to avoid duplication.*

The term “party” or “parties” will mean anyone to whom notice of this meeting has been given.

1. The Chair will introduce Members of the Sub-Committee, the Officers present and explain the procedure to be followed.
2. The Licensing Officer will outline the nature of the matter to be considered by the Sub-Committee.
3. (i) The Applicant/Licence Holder , or representative, addresses the Sub-Committee who may be asked relevant questions by the other parties and Members.
(ii) witnesses may be called in support of the application who may be asked relevant questions by the other parties and Members.
4. (i) Any party making relevant representations, or representative, will address the Sub-Committee who may be asked relevant questions by the Applicant, other parties and Members.
(ii) witnesses may be called in support of such representations who may be asked relevant questions by the Applicant, other parties and Members.
5. Responsible Authorities making representation will address the Committee and may be asked relevant questions by the Applicant, other parties and Members.
6. The other parties will be invited in turn to summarise their representations.

Responsible Authorities will be invited to summarise their representations

The Applicant/ Licence Holder will be invited to summarise the application.

8. *The Chair will invite the Sub-Committee to move into private session to enable the Members to deliberate in private. The Committee will reconvene publicly if clarification of evidence is required and/or legal advice is required. The Committee may retire to a private room, or alternatively require vacation of the room by all other persons.*

Whilst in deliberation the Sub-Committee will be accompanied by Legal and Democratic Service Officers for the purpose of assisting them in drafting their reasoning for the decision.

The Sub-Committee will reconvene the meeting and the Chair will announce the Sub-Committee’s decision with reasons and advise that the decision will be

released in writing within the statutory time limits or advise that the decision will be released in writing with reasons within the statutory time limit, in this instance, 5 working days.

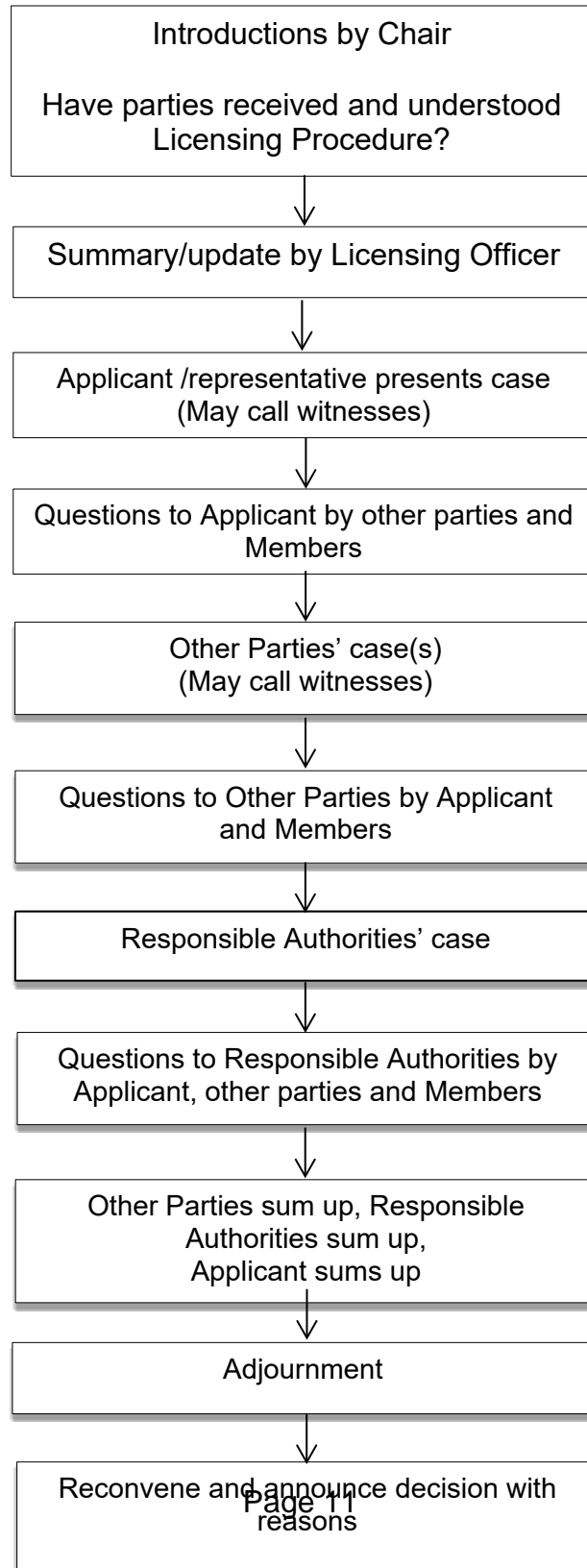
PLEASE NOTE:

- Where the Sub-Committee considers it necessary to do so, it may vary this procedure.
- In circumstances where a party fails to attend the Sub-Committee will consider whether to proceed in absence. Should a matter be deferred the deferral notice will state that the matter may proceed in a party's absence on the next occasion. In deciding whether to proceed all notices, communications and representations will be considered.
- Only in **exceptional circumstances** will the Sub-Committee take into account any additional late documentary or other information produced by an existing party in support of their application/representation. This will be at the discretion of the Chair and with the agreement of all the other parties. No new representations will be allowed at the hearing.
- The hearing will take the form of a discussion and parties will be able to ask questions as set out above. However, formal cross examination will be discouraged.
- The Authority will disregard any information or representation given by a party which is not relevant to the Application and the Licensing Act 2003.
- Where there is more than one party making relevant representations the time allocated will be split between those parties.
- Where several parties are making the same or similar representations it is suggested that one representative is appointed to avoid duplication and make efficient use of the allocated time.
- Where an objection is made by an association or residents group, a duly authorised person – as notified to the Licensing Authority – may speak on behalf of that association or group.
- The Chair may request that persons behaving in a disruptive manner should leave the hearing and their return refused, or allowed subject to conditions. An excluded person is however, entitled to submit the information they would have been entitled to present had they not been excluded.

Bath & North East Somerset Council is committed to taking decisions in an honest, accountable and transparent fashion. On occasion however, it may be necessary to exclude members of the press and public pursuant to the Local Government Act 1972 Schedule 12 (a). In those circumstances reasons for such decisions will be given.

**LICENSING SUB-COMMITTEE
LICENSING ACT 2003
PROCEDURE FOR NEW APPLICATIONS AND VARIATIONS**

*The parties will be allowed an equal maximum period of time not normally exceeding **twenty minutes**. Where more than one party make representations the time should be split equally between them. Where several parties make similar representations one representative should be appointed avoiding duplication and making the best use of the available time*



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**Licensing Sub Committee
Hackney Carriage and Private Hire Drivers
Complaint Hearing Procedure**

1. The Chair will introduce Members of the Committee, introduce the Officers present, explain the procedure to be followed and ensure those present have received and understood that procedure.
2. The Licensing Officer will outline the nature of the matter to be considered by the Committee.
3. The Complainant presents their case, may call witnesses and may be questioned by the Committee and other parties. Where a written complaint has been made the complaint will be read by the Committee. The procedure will be repeated should there be more than one complainant.
4. The Licensee presents their case, may call witnesses and may be questioned by the Committee and other parties.
5. The Chair will ask the Licensing Officers present whether they wish to comment. An Officer making comment may be asked questions.
6. The Complainant is invited to make a closing statement
7. The Licensee is invited to make a closing statement.
8. The Chair will invite the Committee to move into private session to enable the Members to deliberate in private. The Committee will reconvene publicly if clarification of evidence is required and/or legal advice is required. The Committee may retire to a private room, or alternatively require vacation of the meeting room by all other persons.
9. Whilst in deliberation the Committee will be accompanied by Legal and Democratic Services Officers for the purpose of assisting them in drafting their reasoning for the decision.
10. The Committee will reconvene the meeting and the Chair will announce the Committee's decision with reasons and advise that the decision will be released in writing within the statutory time limits.

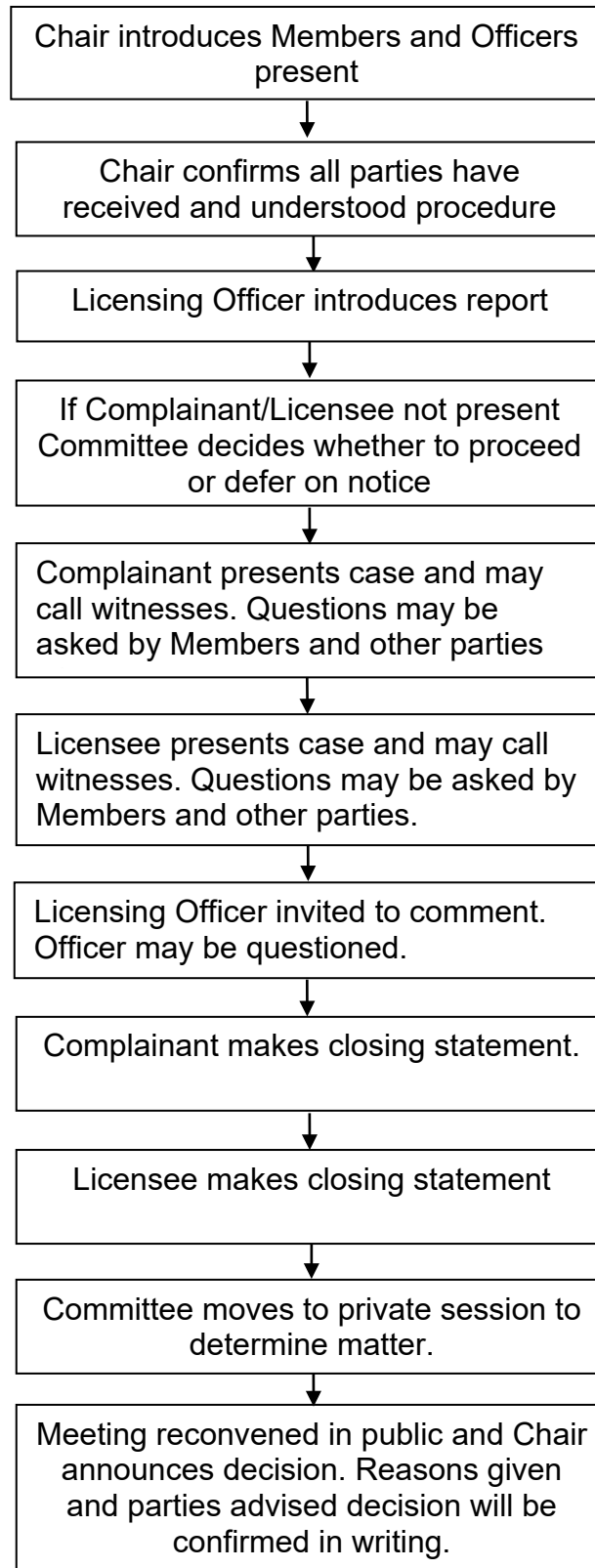
PLEASE NOTE:

- Where the Committee considers it necessary the procedure may be varied.
- In circumstances where a party fails to attend the Committee will consider whether to proceed in absence or defer to the next meeting. Should a matter be deferred the deferral notice will state that the matter may proceed in a party's absence on the next occasion. In deciding whether to proceed all notices, communications and representations will be considered.
- Only in **exceptional circumstances** will the Committee take account of additional late documentary or other information and will be at the discretion of the Chair and on notice to all the other parties. No new representations will be allowed at the hearing.
- The Committee will disregard all information or representations considered irrelevant.
- The hearing will take the form of a discussion. The Committee will allow parties to the proceedings to ask questions. Formal cross examination will be discouraged and, should they be necessary, supplementary questions allowed for clarification purposes only.
- Parties will have an equal amount of time to present their cases. Whilst time limits are at the Chair's discretion, in the interests of cost and efficiency, presentations will not normally exceed **twenty minutes** to include summarising the case. Time limits will not include the time taken for questions.

N.B.

1. Where there is more than one party making relevant representations the time allocated will be split between those parties.
 2. Where several parties are making the same or similar representations it is suggested that one representative is appointed to avoid duplication and to make the most efficient use of the allocated time.
 3. Where an objection is made by an association or local residents group, a duly authorised person – as notified to the Licensing authority – may speak on behalf of that association or local residents group.
- The Chair may request that persons behaving in a disruptive manner should leave the hearing and their return refused, or allowed subject to conditions. An excluded person is however, entitled to submit the information they would have been entitled to present had they not been excluded.
 - Bath & North East Somerset Council is committed to taking decisions in an honest, accountable and transparent fashion. On occasion however, it may be necessary to exclude members of the press and public pursuant to the Local Government Act 1972 Schedule 12 (a). In those circumstances reasons for such decisions will be given.
 - If a person has special needs regarding access, hearing or vision, this should be brought to the Licensing Authority's attention prior to the hearing so that reasonable adjustments may be made.

**LICENSING SUB-COMMITTEE
HACKNEY CARRIAGE (TAXI) AND
PRIVATE HIRE VEHICLES COMPLAINT PROCEDURE**



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Bath & North East Somerset Council		
MEETING	Licensing Sub Committee	
MEETING DATE	Thursday 22 February 2024	EXECUTIVE FORWARD PLAN REFERENCE:
TITLE:	Application for a New Premises Licence for: One Stop Stores Ltd One Stop Ground Floor Commercial Unit The Chocolate Factory Via Traversus Keynsham BS31 2GN	
WARD:	Keynsham North	
AN OPEN PUBLIC ITEM		
<p>List of attachments to this report:</p> <p>Annex A Application for a new premises licence.</p> <p>Annex B Plan of premises submitted with application.</p> <p>Annex C Representations of objection received.</p> <p>Annex D Representation received in support of the application.</p>		

1 THE ISSUE

- 1.1 An application has been made under s.17 of the Licensing Act 2003 by One Stop Stores Limited for One Stop, Ground Floor, Commercial Unit, The Chocolate Factory, Via Traversus, Keynsham BS31 2GN.
- 1.2 Relevant representations of objection have been received from three members of the public within the statutory period. A representation in support of the application has also been received from a representative of St Monica Trust.

2 RECOMMENDATION

- 2.1 The Committee is asked to determine the application.

3 THE REPORT

- 3.1 An application has been received from One Stop Stores Limited for a new Premises

Licence for One Stop, Ground Floor, Commercial Unit, The Chocolate Factory, Via Traversus, Keynsham BS31 2GN (**Annex A**).

3.2 The application proposes the following licensable activities:

The sale of alcohol for consumption off the premises every day between the hours of 06:00 and 23:00.

3.3 The application proposes the following opening times:

Every day between the hours of 06:00 and 23:00.

3.4 The applicant offered the following measures to promote the licensing objectives:

- One Stop is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems, and training to ensure that they sell alcohol in a responsible manner.
- There is a detailed programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly reviewed, and records kept.
- We will install and maintain a digital CCTV system that covers the premises, including the main area which will be used for display of alcohol. Images will be retained for 28 days with date and time stamping.
- All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.
- The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.
- The company has a "good neighbour" ethos which seeks to ensure that the premises plays an active part in the local community.
- The premises will operate a Think 25 policy. The checkouts will be programmed to prompt the customer assistant when an alcohol product is scanned at the checkout to follow the Think 25 policy.
- All colleagues will receive training in relation to the underlying law and policy, systems, and procedures. This training will be documented, and refresher training will be provided on a regular basis.

Following consultation with the police, the applicant agreed to the following measures which will replace those above offered in the original application:

- CCTV recordings shall be kept for 28 days. A member of staff technically able to operate the system shall be available during all licensable hours and shall comply with any reasonable request of an authorised officer of the Council or police to view

any data that has been recorded. The premises license holder shall ensure that a member of staff shall be able to reproduce data on a removable format or via a secure link within a reasonable time following any request from an authorised officer of the Council or police.

- All CCTV equipment shall be maintained in good working order and shall continually record during licensable hours. The correct time and date shall be generated onto recorded data and real time image. If a fault on the system occurs the premises license holder shall ensure faults shall be repaired as soon as reasonably practicable and without undue delay.
- All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.
- Signs will be displayed that CCTV is recording.
- A refusals register to record instances where any sale of alcohol and proxy sales to a patron is refused. This must also include refusals to persons who are intoxicated. Records must be made available request to the Local Authority, Police and Trading Standards Officers upon a reasonable request.
- All staff will be trained and regularly refreshed in the corporate 'Think 25' Policy. Staff will be trained to look at the customer and 'Think 25' when selling alcohol. A till prompt will appear on the initial sale of alcohol that will remind the seller of their responsibility including not to sell alcohol to anyone under the age of 18.
- The store will display signage around the premises informing both staff and customers of our 'Think 25' policy on alcohol.
- All persons involved in the sale of alcohol must receive training on commencement of employment, with regards to preventing the sale of alcohol to persons who are under the required age and proxy sales. This training must be documented and signed for by employees to acknowledge that they have received this training. All employees must receive refresher training twice a year. Records must be made available for inspection by the Police & Licensing Authority upon request.
- The exterior of the building shall be cleared of litter at regular intervals.
- The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.
- A person will have responsibility for the premises whilst the premises are open. Management will be trained to support the running of the premises including looking after the customers and staff. The store will adhere to all rules and regulations relating to public safety.

- 3.5 The floor plans detailing the extent of the proposed licensed Premises are attached (**Annex B**).
- 3.6 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:
- a) the prevention of crime and disorder.
 - b) public safety.
 - c) the prevention of public nuisance; and
 - d) the protection of children from harm.
- 3.7 Each objective is of equal importance and these four are of paramount consideration at all times. When considering applications, representations or notifications, the Licensing Authority will have regard to these licensing objectives.
- 3.8 The Licensing Authority may grant the application with or without additional conditions.
- 3.9 Section 4(3) Licensing Act 2003 states that the Licensing Authority should also have regard to the Council's Licensing Policy, the Statutory Guidance issued under Section 182 of the Licensing Act 2003, and the Licensing Act itself, and in particular to:
- a) Paragraphs 3-6, 8-10, 13-14, 17-24, 29, 33-36, 38-41 of the 2020 policy;
 - b) Chapters 2, 8, 9 and 10 of the Statutory Guidance as revised December 2023;
 - c) Sections 4, 9, 10, 11, 12, 13, 16, 17, 18, 23, 182, and 183 of the Act.
- 3.10 The Licensing Authority recognises that Licensing and Planning are separate regimes. Where an application is granted by the Licensing Authority which would require planning permission this would not relieve the applicant of the need to obtain that permission. It will still be necessary for the applicant to ensure that he/she has **ALL** the necessary permissions in place to enable them to run the business within the law.
- 3.11 If the application is refused the applicant may appeal within 21 days of the notification to the Magistrates' Court. If the application is granted the person making the relevant representation may appeal within 21 days of the notification to the Magistrates' Court. On appeal the court may either dismiss the appeal, substitute the decision appealed against for any other decision which could have been made by the Licensing Authority, or remit the case to the Licensing Authority to dispose of in accordance with the direction of the court. The court may make such order for costs as it thinks fit.
- 3.12 In accordance with the requirements of the Act, copies of the application were forwarded to the Police, the Fire Authority, the Environmental Protection Team, Development Control, Trading Standards, Health Authority and the Safeguarding Children and Young Persons Team.
- 3.13 The applicant was required to place a notice at the premises for a period of 28 consecutive days starting the day after the application was made, and to place an advert in a local newspaper within 10 working days of submitting the application to the licensing authority.

- 3.14 Representations of objection have been received within the statutory period from three members of the public, who express concerns that the applicant's proposals are likely to undermine the public nuisance licensing objective (**Annex C**).
- 3.15 A Representation in support of the application has also been received from a representative of St Monica Trust (**Annex D**).
- 3.16 As relevant representations have been received, the Licensing Sub Committee must determine the application in accordance with the Licensing Act 2003.

4 STATUTORY CONSIDERATIONS

- 4.1 An Equality Impact Assessment (EqIA) has been completed. No adverse or other significant issues were found.
- 4.2 Consideration must be given to the Human Rights Act 1998 and the "convention rights".
- 4.3 The Sub Committee have been delegated authority to determine the application on behalf of the Licensing Authority in accordance with the Licensing Act 2003.
- 4.4 When reaching a decision, the Licensing Authority must carry out its functions with a view to promoting the four licensing objectives.

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 5.1 The costs of processing licences are covered by the fees charged. The fee for this application is £635.00.

6 RISK MANAGEMENT

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management guidance.

7 CLIMATE CHANGE

- 7.1 The licensing objectives do not require the applicant to specify steps to mitigate the impact of climate emergency. However, the applicant is encouraged to consider locally sourced ingredients and reducing single use plastic in the operation of their business.

8 OTHER OPTIONS CONSIDERED

- 8.1 None.

9 CONSULTATION

- 9.1 The Council's Monitoring Officer (Head of Legal & Democratic Services and Council Solicitor), Section 151 Officer (Director of Finance) and Head of Building Control and Public Protection have had the opportunity to input to this report and have cleared it for publication.
- 9.2 This report has not been sent to the Trades Union because they would have no involvement.

Contact person	Geoff Cannon Public Protection Officer (Licensing) 01225 396719
Background papers	Licensing Act 2003 Guidance issued under s.182 of the Licensing Act 2003 Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 B&NES Statement of Licensing Policy
Please contact the report author if you need to access this report in an alternative format	

Application for a Premises Licence under the Licensing Act 2003

Please read the following instructions first –

Use the Extra Page at the end of the form to provide further details if necessary
When it is complete you can submit the form directly to us – click on the Submit Form button. You may wish to print and keep a copy of the completed form for your records. For help information about filling in this type of electronic form, click on the help information button

[Please read the available information on the Licensing Act 2003](#)

[Before completing this form please read the guidance notes](#)

What district/local area are you applying to?

I / We (premises licence holder name)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal address of premises or, if none, ordinance survey map reference or description	<input type="text" value="One Stop Ground Floor
Commercial Unit
The Chocolate Factory
Via Traversus
Keynsham Bristol"/>
Postcode	<input type="text" value="BS31 2GN"/>
Telephone number of premises	<input type="text"/>
Non-domestic rateable value of premises (if you are unsure, you can use this Government link for more information)	<input type="text" value=""/>
Trading name of the business	<input type="text" value="One Stop Stores Limited"/>

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities;

or

I am making the application pursuant to a:

Statutory function or

A function discharged by virtue of His Majesty's prerogative

INDIVIDUAL APPLICANTS (fill in as applicable)

Note, names provided in this section must match the premises licence holder names given earlier.

Title

First names

Surname:

Are you 18 years or older? Yes No

Date of Birth

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

Right to Work - where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'Share code' provided to the applicant by that service.

Input Share code if applicable

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

First names

Surname

Date of Birth (you must be 18 years old or over)

Current postal address if different from premises address

Postcode

Daytime contact telephone number

Email address

Right to Work - where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'Share code' provided to the applicant by that service.

Input Share code if applicable

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

One Stop Stores Limited

Address

**Apex Road
Brownhills
Walsall
West Midlands
United Kingdom
WS8 7HU**

Registered number (where applicable)

02462858

Description of applicant (for example, partnership, company, unincorporated association etc.)

Private Limited Company

Telephone number (if any)

Email address (optional)

Operating Schedule

When do you want the premises licence to start?

06/01/2024

Please note, your application for a premises licence may take up to two months to determine.

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises

Retail Premises (Convenience Supermarket) Selling A Range Of Goods And Services. This Includes The Sale Of Alcohol For Consumption Off The Premises. Sales Of Alcohol For Consumption Off The Premises Are Made From The Supermarket Sales Floor As Shown On The Enclosed Layout Plan.

Operating Schedule Continued

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act)

Provision of regulated entertainment

a) plays (if yes, fill in box A)

b) films (if yes, fill in box B)

c) indoor sporting events (if yes, fill in box C)

d) boxing or wrestling entertainment (if yes, fill in box D)

e) live music (if yes, fill in box E)

f) recorded music (if yes, fill in box F)

g) performance of dance (if yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g) (if yes, fill in box H)

i) Provision of late night refreshment (if yes, fill in box I)

j) Supply of alcohol (if yes, fill in box J)

Is the premises exclusively or primarily selling alcohol for consumption on the premises?

In all cases complete boxes K, L and M (on the following pages)

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for performing plays (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of a play at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for the exhibition of films (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

C

Indoor Sporting Events Standard days and timings (please read guidance note 6)				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)	
Mon	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>		State any seasonal variations for indoor sporting events (please read guidance note 4)
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for performance of live music (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for playing recorded music (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for the performance of dance (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
			[Empty box for description]		
			Will the entertainment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>	[Large empty box for further details]		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) and (g) (please read guidance note 4)
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			Non standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times than those listed, please list (please read guidance note 5)
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption: (please read guidance note 2)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>						
	<input type="text"/>	<input type="text"/>						

State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (DPS).

Title

First Name(s)

Surname

Date of Birth

Address

Postcode

Personal licence number

Issuing licensing authority

Please print the 'Consent of individual to being specified as premises supervisor' form and have the person specified above sign and confirm the details given.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start time	Finish time	
Mon	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5)
	<input type="text"/>	<input type="text"/>	
Tues	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	
Wed	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	
Thur	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	
Fri	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	
Sat	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	
Sun	<input type="text" value="06:00"/>	<input type="text" value="23:00"/>	
	<input type="text"/>	<input type="text"/>	

M – Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

One Stop is a large national operator with a range of head office and local support. The company has devised policies, procedures, systems, and training to ensure that they sell alcohol in a responsible manner. There is a detailed programme which ensures that comprehensive training is provided to employees having regard to their role and the responsibilities and such training is regularly reviewed, and records kept.

b) The prevention of crime and disorder

We will install and maintain a digital CCTV system that covers the premises, including the main area which will be used for display of alcohol. Images will be retained for 28 days with date and time stamping. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. A member of the management team will be on the premises all the time the store is open. This colleague will have responsibility for the premises and will be the initial point of contact for any issues that may arise.

c) Public safety

The premises licence holder is fully aware of its responsibilities under a range of health and safety related legislation and has policies and procedures in place to be confident of complying with the relevant obligations which arise.

d) The prevention of public nuisance

The company has a “good neighbour” ethos which seeks to ensure that the premises plays an active part in the local community.

e) The protection of children from harm

The premises will operate a Think 25 policy. The checkouts will be programmed to prompt the customer assistant when an alcohol product is scanned at the checkout to follow the Think 25 policy. All colleagues will receive training in relation to the underlying law and policy, systems, and procedures. This training will be documented, and refresher training will be provided on a regular basis.

Custom Process Configuration

XML Specific

Application type	<input type="text"/>
Licence Case Type	<input type="text"/>
Licence Status	<input type="text"/>
XML Template	<input type="text"/>
CAPS Reference	24/00035/LAPRE

Payments request

CallingAppID	<input type="text"/>
CallingAppRef	<input type="text"/>
PaymentSourceCode	<input type="text"/>

Response response

PaymentAuthorisationCode	000536
IncomeManagementReceiptNumber	<input type="text"/>
Originators Reference	0001955760
CardScheme	VISA
CardType	C
PaymentAmount	<input type="text"/>
ResponseCode	00000
ResponseDescription	The Payment has been Authorised.
Number of payment lines	<input type="text"/>

Payment 1

Receipt Number	<input type="text"/>
DueDate	<input type="text"/>
PaymentType	<input type="text"/>
Pay Description	<input type="text"/>
XML Description	Premises Licence
PaymentDue	<input type="text"/>
Paid	<input type="text"/>
Payment Date	<input type="text"/>
Fund	<input type="text"/>
Reference	YF2NDB10N98

Form Calculations

Title Casing	<input type="text"/>
Sentence Casing	<input type="text"/>
UPRN for address lookup	<input type="text"/>
Boolean to hide this page	<input type="checkbox"/>
Field for email (Bath or Brom)	Bath
Field for fee array	BandA,100.00,BandB,190.00,BandC,315.00,BandDNoAlcohol,450.00,BandDWithAlcohol,900.00,BandENoAlcohol,635.00,BandEWithAlcohol,1905.00
WRS custodian initials	<input type="text"/>

Other Custom Calculations

Calculation for licensable activities	<input type="text"/>	App Day Tel	<input type="text"/>
Subject Line for Email Out	<input type="text"/>	App Email	<input type="text"/>
Body for Internal Email	<input type="text"/>	App Address	<input type="text"/>
Body for External Email	<input type="text"/>	App DOB	<input type="text"/>
Start Date in XML format	<input type="text"/>	App 2 D Tel	<input type="text"/>
End Date in XML Format	<input type="text"/>	App 2 Email	<input type="text"/>
Hours the TEN covers	<input type="text"/>	App 2 Add	<input type="text"/>
DOB	<input type="text"/>	App 2 DOB	<input type="text"/>
Customer Email Acknowledgment	<input type="text"/>	Agent D Tel	<input type="text"/>
Premise Activities Complete	<input type="text"/>	Agent Add	<input type="text"/>
Premise Activities Part 1	<input type="text"/>	Agent Email	<input type="text"/>
Premise Activities Part 2	<input type="text"/>	Open Hours	<input type="text"/>
Premise Address	<input type="text"/>	App 3 D Tel	<input type="text"/>
TP Address	<input type="text"/>	App 3 Email	<input type="text"/>
TP DOB	<input type="text"/>	Ext Pty Email	<input type="text"/>

I will provide the plan of the premises (See [section 2.9](#) of this guidance)

I will provide the consent form

I understand that once my application has been formally accepted, I must advertise my application

I understand that if I do not comply with the above requirements my application will be rejected

I am applying as an individual rather than a business / limited company and have provided proof of my entitlement to work in the UK (for information on what you can provide as evidence, [please reference our evidence guidance notes](#))

Please attach evidence using the 'Upload & Attach Files' button.

Types of files accepted as attachments: gif, jpg, jpeg, tif, tiff, bmp, png and pdf.

Please ensure that the documents you attach are complete and easy to read. If documents are incomplete or are difficult to read this may result in a delay in your application.

Declaration (please read guidance note 10)

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

It is an offence, under section 158 of the licensing act 2003, to make a false statement in or in conviction to a fine of any amount.

It is an offence under section 24b of the immigration act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the immigration, asylum and nationality act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If confirming on behalf of the applicant please state in what capacity.

Confirmation

Name

Hardish Purewal

Date

05/01/2024

Capacity (owner, director etc.)

Licensing Manager

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12) If confirming on behalf of the applicant please state in what capacity.

Confirmation

Name

Date

Capacity (owner, director etc.)

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Name

Hardish Purewal

Address

Tesco House Shire Park
Kestrel Way
Welwyn Garden City

Postcode

AL7 1GA

Telephone number (if any)

If you would prefer us to correspond with you by email, your email address (optional)

[Redacted]

Use this page if there is any other information that you think we should know about.
Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

Annex C

From: Jill Ferrington [REDACTED] >
Sent: 07 January 2024 19:45
To: Licensing <licensing@bathnes.gov.uk>
Subject: One Stop Stores licensing application

Hello

I'm writing to say that I object to the application to sell alcohol at the One Stop Stores Limited, Ground Floor, Commercial Unit, The Chocolate Factory, Traversus, Keynsham BS31 2GN, opening hours 6.00 am - 23.00 pm.

I feel it is unnecessary to sell alcohol at this shop there is the Pavilion very close by where people can drink and many bars, and a pub just a short distance away in Keynsham, also a Tesco, and convenience stores which sell alcohol. I believe it will lead to anti social behaviour which will have an impact on people in the flats near by and the elderly residents in the St Monica Trust care home and flats. Also it will encourage teenagers to congregate and drink around the estate.

Kind regards

Jill Ferrington

Annex C

From: Julie Coleman [REDACTED]
Sent: 15 January 2024 14:29
To: Licensing <licensing@bathnes.gov.uk>
Subject: Applicant One Stop Stores Limited Premises Licence application

Sirs,

I should like to register my concerns for this application.

The proposed premises are very near a school and oposite a childs playground, also directly outside is a seating area.

My concern is that youths may gather and make themselves a nuisance whilst gathering, also causing noise and litter. This is apparent on the local high street from late afternoon onwards.

I should like to see a convenience store as that would benefit Community largely, however I feel licence if any should not continue past 6pm.

If the licence is granted, how simple is the process to remove it should there be unsociable behaviour?

Julie Coleman
17 Severus Street
BS31 2GD

Regards
Julie Coleman

Annex C

From: Caron Mills [REDACTED]
Sent: Monday, January 29, 2024 4:54 PM
To: Licensing <licensing@bathnes.gov.uk>
Subject: Fwd: LICENSING APPLICATION - OBJECTION

CAUTION: This email originated from outside of the organisation. Do not follow guidance, click links, or open attachments unless you recognise the sender and know the content is safe.

Please see email below.

----- Forwarded message -----

From: Mills, Caron [REDACTED]
Date: Mon, 29 Jan 2024, 16:42
Subject: LICENSING APPLICATION - OBJECTION
To: Caron Mills [REDACTED]

I live in a flat on Trajectus Way, directly opposite the premises One Stop will occupy at The Chocolate Quarter, Via Traversus, Keynsham. I strongly object to the granting of a license to sell alcohol on the following grounds:-

The Prevention of Public Nuisance

Selling alcohol will act as a magnet attracting young adults from other parts of Keynsham, they already 'hang out' in the pedestrian area that encompasses the old factory buildings and the children's play area opposite Somerdale infant school, at weekends and evenings. The demographic of those living at Somerdale are primarily young families, professionals, retirees, and residents of St. Monica's. The availability to purchase alcohol will attract those who will see it as another venue to while away their time and act as a trigger for anti-social behaviour. (an issue already prevalent on Keynsham High Street). There is seating in the area outside the shop which will be an inducement to stay put and consume the alcohol without moving on. This in turn will lead to problems of litter and issues relating to cans and bottles being discarded.

There have been episodes of anti-social behaviour at Somerdale I am sure the Police will have records.

The premises are adjacent to a care home and I would be surprised if St. Monica's are supporting this licensing application, as it stands, due to the impact anti-social behaviour will have on residents who are receiving palliative care and those who suffer with various forms of dementia, the relative calm and peace they experience in the current environment would be compromised and increase anxiety (I have previously worked in a care environment) as it would to those who live nearby, particularly families with young children who would witness such behaviour.

There is a lot of sporting activity for all age groups taking place at The Pavilion on weekday evenings and at weekends, with many spectators. Offering the availability to purchase alcohol could lead to its consumption at the playing fields, with or without a sporting event to watch, something which at the moment The Pavilion staff do pretty well not allow, they will not be able to if the alcohol is purchased elsewhere.

Those that attend social functions in the evenings at The Pavilion could also stop off and purchase more alcohol on their journey home posing a greater risk to their own safety and that of others.

Apart from The Pavilion there are other licensed premises here – B Block and the Somer Dining restaurant. Keynsham High Street is a mere 8 mins or so walk away where there are several businesses where you can purchase alcohol we don't need one at Somerdale. What we have now strikes the right balance preventing public nuisance and safeguarding the public.

Public Safety

Customer footfall for whatever purchases are made will lead to road safety issues with nowhere to park outside the shop, there are double yellow lines which even now are ignored, the road itself is one of the main thoroughfares to homes at the 'rear' of the development, it also leads to the sports fields and 2 car parks for those users. These are not close to the shop, and you must pay which will factor in customers decision to park on the road. There will be congestion and inconsiderate parking as customers pop in for a few items.

The shop is also en-route to the infant school (Protection of Children from Harm) and there will be issues crossing this road safely when parked vehicles impair clear line of sight also, taking into account the bend in the road with poor visibility. The doctor's surgery (St. Augustine's) is also located in the same building, so you have to factor in the use of that facility as well. It is naturally a busy area.

You also have the older residents of the apartments at St. Monica's who will have to safely navigate the busier road space. Has there been a traffic count on Trajectus Way, at different times of the day to assess traffic flow?

If a license is granted it should be very for a limited period from mid-day until 6p.m. and 4p.m. on a Sunday.

There is a real risk of increasing anti-social behaviour [as well as the risk to public safety] and it will be the residents who will have to live with the impact. There is a good balance between social and residential environments at Somerdale currently, factor in the ability to purchase alcohol when there are other options which are less impactful, is completely the wrong way to go. (We have survived for 5 years without this)

Can you let me know what happens now I have made this objection? And can you acknowledge its receipt.

Regards

Caron

29 January 2024

**LICENSING ACT 2003
REPRESENTATION FORM**

Please read the notes at the back of this form prior to completing it.

I/~~We~~ object to the following application:

Application number:	24/00035
Applicant's name:	One Stop Stores Ltd
Premises name and address:	Ground Floor Commercial Unit The Chocolate Factory Via Traversus Keynsham
Application for a:	alcohol license

Objector Details:

Objector's Name:	Caron Mills
Objector's Address:	Trajectus Way Keynsham
Organisation name if applicable:	

Objection Details:

My/~~our~~ representation is relevant to the following licensing objective(s):

- Prevention of crime and disorder
- Prevention of public nuisance
- Protection of children from harm
- Public safety

Please detail your objection(s) as fully as possible in the box below and attach any supporting documents as necessary. If you do not then the Committee may not understand why you have objected.

Try to be as specific as possible and detail how the applicant's proposal will have an adverse effect on one or more of the licensing objectives.


~~I/We~~ have already made a written representation and have no further comments

I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.

Signed



Date

 31/1/24

Contact telephone number(s)
(This is essential as we may need to contact you at short notice)



There will be a hearing to determine this application. We will send you details of the time, date and location at least 10 working days before the hearing.

This section of the form must be returned to us a minimum of 5 working days before the hearing. If you wish, you may complete this now. Alternatively, you can keep this page and return it to us once you have received details of the hearing.

Name Caron Mills

I will be attending the hearing I will not be attending the hearing

I will be represented at the hearing by _____

I will be calling the following witness(es):

<u>Name and signature of each witness</u>	<u>Details of evidence to be produced by witness</u>

Please delete as appropriate: I consider a hearing to be necessary/~~unnecessary~~.

Form to be returned to licensing@bathnes.gov.uk or:

Licensing Team
Public Protection Service
Lewis House
Manvers Street
Bath BA1 1JG

Important Information About Your Representation

Why do I need to fill in this form?

While we can accept any written representation, we ask that you complete this form in order to assist the Licensing Sub Committee at the hearing.

Representations made under the Licensing Act must be made public, and by signing this form you give permission for your details to be disclosed. That is why we ask you to complete this form even if you have already made a written representation.

What if I do not want my details to be disclosed?

Anonymous representations will not normally be accepted.

If you think there are exceptional circumstances that would justify you making an anonymous representation, such as the threat of intimidation or violence from the applicant, then please contact the Licensing Office on 01225 396719 to discuss the matter.

Alternatively, you can ask your Parish Council or local Residents' Association to make a representation instead. If you choose to do this, there is no need to complete this form; the Parish Council or Residents' Association will do it if they decide to make a representation.

What do I need to know when writing my representation?

The Licensing Act 2003 sets out four 'licensing objectives', which are listed on the front of this form. Your representation should state how you think the application will affect one or more of these licensing objectives.

What if I want to supply extra information in support of my representation?

You can include the information with your representation form. If you have already made a representation and now want to give us extra information in support of it, you need to send copies of it to the Licensing Office *and* the applicant. This should be done at least 5 working days before the hearing.

If you arrive at the hearing with extra information that has not been sent to the Licensing Office and the applicant, it will only be considered if the applicant and the Committee agree to it. We recommend that you bring at least 10 copies of the information with you to the hearing.

I want to make a representation about traffic/planning issues

Unfortunately, representations about traffic or parking can not be accepted. This is because the licence holder can not be held responsible for the use of the public highway outside of the premises.

The licensing regime is separate from other local government functions, including the planning department. If a Premises Licence is granted for a building, this will not exempt the licence holder from having to obtain the necessary planning permission. We are therefore unable to accept representations that simply refer to the need for planning permission.

**LICENSING ACT 2003
REPRESENTATION FORM
(in support of application)**

I/We support the following application:

Application number:	
Applicant's name:	
Premises name and address:	
Application for a:	

Supporters Details:

Supporters Name:	
Supporters Address:	
Organisation name if applicable:	

Please detail your comments as fully as possible in the box below and attach any supporting documents as necessary.

I/We have already made a written representation and have no further comments.

I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.

Signed

.....

Date

.....

Contact telephone number(s)
(this is essential as we may need
To contact you at short notice)

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I will not be attending the hearing

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Access to Information Arrangements

Exclusion of access by the public to Council meetings

Information Compliance Ref: LGA-1692967
Meeting / Decision: Licensing Sub-Committee
Date: 22 nd February 2024
Author: Wayne Campbell
<p>Exempt Report Title: Consideration of Fit and Proper status</p> <p>Exempt Appendix Title(s): Exempt Annex A- Current Licence. Exempt Annex B – Copy of Email. Exempt Annex C – Copy of Email. Exempt Annex D – Previous Undeclared Motoring Conviction. Exempt Annex E – Previous Complaint Received. Exempt Annex F – Previous Complaint Received. Exempt Annex G – Two Previous Complaints Received. Exempt Annex H – Previous Complaint Received. Exempt Annex I – Safeguarding Complaint. Exempt Annex J – Section 9 Statement. Exempt Annex K – Correspondence from Police. Exempt Annex L – Section 9 Statement. Exempt Annex M - Policy on Hackney Carriage & Private Hire Licensing Standards for Drivers, Vehicles and Operators.</p>

The report and appendices contain exempt information, according to the categories set out in the Local Government Act 1972 (amended Schedule 12A). The relevant exemption is set out below.

<p>Stating the exemption:</p> <ol style="list-style-type: none"> 1. Information relating to any individual 2. Information which is likely to reveal the identity of an individual 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest test has been applied, and it is concluded that the public interest in maintaining the exemption outweighs the public interest in disclosure at this time. It is therefore recommended that the report and appendices be withheld from publication on the Council website. The paragraphs below set out the relevant public interest issues in this case.

PUBLIC INTEREST TEST

If the Sub-Committee wishes to consider a matter with press and public excluded, it must be satisfied on two matters.

Firstly, it must be satisfied that the information likely to be disclosed falls within one of the accepted categories of exempt information under the Local Government Act 1972. The officer responsible for this item believes that this information falls within the following exemptions, and this has been confirmed by the Council's Information Compliance Manager.

The following exemptions are engaged in respect to this report and its appendices:

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Exemptions 1 and 2 above must be considered in conjunction with the Principles of the Data Protection Act 2018 (DPA). It is considered that disclosure of the information in this report would breach the first principle of the DPA, which requires personal data to be fairly and lawfully processed.

Secondly, it is necessary to weigh up the arguments for and against disclosure on public interest grounds. It is considered that there is a public interest in information about individuals applying for taxi licences in the area, and in particular, information as to the backgrounds of those individuals.

Other factors in favour of disclosure include:

- furthering public understanding of the issues involved;
- furthering public participation in the public debate of issues, in that disclosure would allow a more informed debate;
- promoting accountability and transparency by the Council for the decisions it takes;
- allowing individuals and companies to understand decisions made by the Council affecting their lives and assist individuals to challenge those decisions.

However there is a real risk that the first Principle of the DPA will be breached by this disclosure, and that the individual/s concerned could bring a successful action against the Council if the disclosure occurred. Therefore it is recommended that exemptions 1 and 2 in Schedule 12A stand. The Council considers that the public interest is in favour of not holding this matter in open session at this time and that any reporting on the meeting is prevented in accordance with Section 100A(5A)

Due to the factors outlined above, further consideration has not been given to the application of exemption 3 of Schedule 12A.

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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